



Ready, Set, Implement
Oral Health Screening in the Medical Office

1. Determine who will deliver the services
 - a. History/risk assessment: _____
 - b. Screening (provider): _____
 - c. Anticipatory guidance/patient education (oral hygiene, nutrition): _____
 - d. Fluoride varnish education: _____
 - e. Fluoride varnish application: _____

2. Decide when the services will be delivered (ex: Coordinate fluoride varnish with immunizations/well-child visits 6 mo, 9 mo, 12 mo, 15-18 mo, 24 mo, 36 mo. Separate visits for high-risk patients).

3. Identify an oral health champion in the office to:
 - a. Order supplies (varnish and materials) and oral health education materials

 - b. Identify and incorporate prompts for providers and patients _____
 - c. Ensure new employees receive training _____

4. Create plan for fluoride varnish and oral health education materials
 - a. Who will order: _____
 - b. Where will they be stored: _____
 - c. For patient visit, who will get supplies ready (ex: clip dose to chart):

5. Who will coordinate dental referrals and ensure that dental referral information is in exam room or at front desk _____

6. Establish process for documentation (ex: for paper charts- stickers or other prompts, intake form, exam form, determine location for tracking-immunization flip tab, dental tab, graphs, history section, etc.)

7. Create process for eligibility determination (ex: flag chart) and billing